



## Partnership Agreement

### Phan Khar Gone Village Nutrition Programme, 2019

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This is an agreement made between the following parties:

#### Party A

<b>Organisation Name</b>	<b>Ahtutu</b>
<b>Lead Person</b>	Founder Trustee
<b>Email</b>	ahtutucharity@gmail.com

#### Party B

<b>Organisation Name</b>	<b>KMSS Pathein</b>
<b>Lead Person</b>	Director
<b>Email</b>	ehalselhtoo@gmail.com

### INTRODUCTION

Both parties to this agreement will make a commitment to:

- 1 Work towards achieving Ahtutu's and KMSS-Pathein's mutual aims;

*Ahtutu's stated aim is to prevent or relieve financial hardship in South West Myanmar by providing or assisting in the provision of education, training, healthcare projects and all supports necessary to enable individuals to generate a sustainable income and become self-sufficient.*

*KMSS-Pathein's stated aim is to uplift the life of the poor and vulnerable communities in the diocese of Pathein, Ayeyarwady Region, regardless of gender, race, and religions, with approaches of integrated services of physical, moral, and psychological supports ensuring their sustainable developments in all aspects.*

2. Work together in a spirit of partnership and mutual respect, recognising that everyone has a contribution to make in different ways;
3. Discuss issues in an open and non-confrontational manner, listening to and respecting others' opinions;
4. Build consensus but be able to agree to disagree;
5. Keep to the detail of our agreement, in other words do what we say we will do;
6. Exchange information between each other and with other groups, where necessary and appropriate;
7. Respond to requests for information in a timely and reasonable way; and
8. Air any complaints or concerns in a timely and reasonable way to the lead persons named above.

# Phan Khar Gone Nutrition Programme

## 1. INSTRUCTIONS

- 1.1. **Ahtutu** and **KMSS-Pathein**, will work together to improve the nutrition and the health and welfare of the children at Phan Khar Gone (PKG) Early Child Care Development (ECCD) School.
- 1.2. Ahtutu will donate the money (\$500 in MMK) which will be managed and dispensed by KMSS-Pathein.
- 1.3. Ahtutu trustees will work with PKG ECCD school managers and other interested parties to ensure the monies are being used for the welfare of the children in terms of foodstuffs and food supplements and will scrutinise receipts and log books during trustee visits.
- 1.4. The project will last from 31 January 2019 until 31 January 2020 and will be reviewed on an annual basis in terms of effectiveness and future benefits.

## 2. COMMITMENTS

### Party A Commitments:

- 2.1. Ahtutu will donate 850,000 MMK in cash to KMSS-Pathein, specifically to fund Phan Khar Gone (PKG) Early Child Care Development (ECCD) School Nutrition Programme in January 2019.
- 2.2. Ahtutu will donate the money to be used by PKG school managers to support and improve the nutrition and health of the children in PKG's ECCD school for the whole school year from 31 Jan 2019 to 31 Jan 2020.
- 2.3. Ahtutu will support ECCD school managers with World Health Organisation (WHO) and United Nations International Children's Emergency Fund now known as United Nations Children's Fund (UNICEF) information and advice about vitamin supplements and best practice by email and during trustee visits.
- 2.4. Ahtutu will receive photographs and updates directly from PKG ECCD School.

### Party B Commitments:

- 2.5. KMSS-Pathein will dispense 850,000 MMK to the PKG ECCD school managers either in a lump sum or as and when the money is requested. Any monies left over at the end of the period will be passed to PKG ECCD school and used for toys, books and resources.
- 2.6. During KMSS-Pathein's support visits, officers will observe the health and welfare of ECCD School pupils and report to KMSS-Pathein any concerns.

## 3. POLICIES

- 3.1. To be amended. Ahtutu will bring to KMSS-Pathein's attention any policies that it must put in place following UK Government Charities Training in May 2019 and highlight any changes that must take place regarding their transactions and policies in future.

## 4. AMENDMENTS

- 4.1. This Partnership Agreement may be amended as and when felt necessary by either party. Either Ahtutu or KMSS-Pathein must alert the other if they consider that any amendment is necessary as soon as possible. Both parties must agree to any amendments.

## 5. BREACHES

It is expected that there will be no breaches of this agreement due to the mutual understanding of both parties, however:

- 5.1. Ahtutu Trustees will make every effort to ensure that commitments are fulfilled as planned. If Ahtutu fails to carry out all the commitments made then the Trustees will take steps to find out the reasons why and explain these to KMSS-Pathein. If KMSS-Pathein has any concerns then they will raise them with Ahtutu as soon as possible;
- 5.2. KMSS-Pathein will make every effort to ensure that commitments are fulfilled as planned. If KMSS-Pathein fails to carry out all the commitments made then the director or other officer will take steps to find out the reasons why and explain these to Ahtutu. If Ahtutu has any concerns then they will raise them with KMSS-Pathein as soon as possible; and
- 5.3. Any missing funds will have to be replaced by either Ahtutu or KMSS-Pathein, once it has been ascertained where and how the money became unavailable, so that PKG ECCD school get the amount that has been allocated to them.

**The parties confirm that they know, understand and agree to the details of this Partnership Agreement as discussed together.**

**AHTUTU REPRESENTATIVE**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Date: \_\_\_\_\_

**KMSS-PATHEIN REPRESENTATIVE**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Date: \_\_\_\_\_